



Appendix 2.1: Project Proposal Template

The Project Proposal provides a detailed explanation of all aspects of the research project, including a log frame, a time plan and a detailed budget. The templates provided for the Project Proposal are structured around 18 sections, each with its own heading. All 17 sections must be used and no new sections should be added. It is important to ensure that the proposal is clear and focused. The description of the Project Proposal must not exceed 20 A4 pages using Verdana font size 9 and 1.5 line spacing excluding basic information and references

TABLE 1. BASIC INFORMATION

Submission, title, duration and budget	
<i>Date of submission</i>	
<i>Project title</i>	
<i>Start date</i>	
<i>End date</i>	
<i>Total budget</i>	
Responsible Ministry	
<i>Name</i>	
<i>Department</i>	
<i>Head of department</i>	
Project Coordinator	
<i>Name</i>	
<i>Title and academic qualifications</i>	
<i>Place of employment</i>	
<i>Department</i>	
<i>Head of department</i>	
Lead Research Institution and Lead Researcher	
<i>Name of research institution/university</i>	
<i>Name of Lead Researcher</i>	
<i>Title and academic qualifications</i>	
<i>Department</i>	
<i>Head of department</i>	



[Co-applicant research institution/university 1]	
<i>Name of research institution/university</i>	
<i>Responsible department within the research institution/university</i>	
<i>Head of responsible department</i>	
<i>Role of the research institution/university in the project</i>	
[Co-applicant institution/university 2]	
<i>Name of research institution/university</i>	
<i>Responsible department within the research institution/university</i>	
<i>Head of responsible department</i>	
<i>Role of the research institution/university in the project</i>	
[Partner stakeholder 1]	
<i>Name</i>	
<i>Stakeholder institution</i>	
<i>Head of stakeholder institution</i>	
<i>Role in the project</i>	
Key researchers and other individual project participants listed with CVs	

[Please add new rows as needed to include all co-applicant institutions or universities and partner stakeholders].



Description of the Research Project

1. Summary/abstract

[A summary of the research project, including rationale, relevance, aim, objectives, indicative project methodology and expected outcomes].

2. State-of-the-art and rationale

[Based on a state-of-the-art review of relevant and related literature and country priorities, explain how the research project will provide new knowledge in the scientific field concerned and highlight how the research project relates to prior and on-going research and other relevant activities (national or international)].

3. Relevance

[Describe the relevance of the research project to national priorities, policies, regulations and guidelines (including National AMR Action Plans), to public and private stakeholders within the country and how it aligns with ICARS' five core principles].

4. Aim and objectives

[Describe the aim and the objectives of the research project].

5. Outputs and expected outcomes

[List the expected outcomes and the associated outputs and indicators].

6. Expected impact

[Describe the expected policy/legislative, societal and economic impact of the research project].

7. Methodology

[Describe the study design, the interventions, and methodology that will be used to address the aim and objectives. Also describe the approaches to research capacity and capability strengthening, the mechanisms to facilitate up-take and scale-up of solutions into programmes and practise by the relevant stakeholders, and how the policy, economic and behavioural aspects of the interventions are addressed as appropriate].

[Complete the following Implementation Research Statement at the end:

IR STATEMENT: Using a (study design) this project will test the implementation of (intervention/solution) amongst (who - stakeholders) to (intervention outcome). The chronological implementation strategy encompasses (implementation strategies) that will be assessed in terms of (research outcomes) using appropriate indicators to inform the sustainable scale-up and integration of the intervention into the (system). Enablers and barriers of the Implementation Research process will be recorded from inception to completion.]



8. Theory of change

[Describe how and why the research project is expected to bring about change in the country. Emphasise the methods/mechanisms to facilitate uptake of the research generated and how the evidence-based solutions will be translated into policy, programmes and practice by the relevant stakeholders].

9. Work packages and milestones

[Describe the research plan, including the individual activities in work packages. Include a timeline for the research project with milestones for each activity using the template provided below (the inserted text is just an example. Please add rows and columns and adjust the timeframe as needed)].

TABLE 2. TIME PLAN

Activity	Timeframe				Milestones
	0-6	7-12	13-18	19-24	
Work package 1: [XX]					
1.1	X				
1.2		X	X	X	
1.3		X	X	X	
Work package 2: [XX]					
2.1	X	X	X	X	
2.2			X	X	
Work package 3: [XX]					
3.1	X	X	X		
[...]					

10. Project Organisation and Management

[Describe the project organisation and management, including the roles and responsibilities of the project participants (Responsible Ministry, the Project Coordinator, the Lead Research Institution, the Lead Researcher, co-applicant research institutions or universities, partner stakeholders and the ICARS Advisor)]

11. Partnerships

[Outline how the research project will draw on and integrate with related national and international activities. If some partnerships have been identified describe the rationale of choosing them and the role they will play].

12. Stakeholder Involvement

[Describe how the Project Proposal has been co-developed with relevant stakeholders. This includes both the co-applicant institutions/universities and public, private and non-governmental partner stakeholders. Also describe how the continued participation and engagement of, and coordination with, the relevant stakeholders is ensured throughout the research project].



13. Ethical considerations and approvals

[Describe the ethical approvals and gatekeeper and other permissions that will be needed to implement and publish the results of this project].

14. Publication and Dissemination Strategy

[Describe how the results of the research project will be communicated and disseminated to different stakeholders locally, nationally and in the global community. This may take the form of inter alia academic publications, conference presentations, policy briefs, standard operating procedures for implementation and scale up. Please note that ICARS' communications team will support this effort].

15. View to Large-Scale Implementation

[Describe how the Responsible Ministry (or ministries), together with the relevant partner stakeholders and others anticipate to do a large-scale implementation of the identified solution(s)].

16. Risk Management

[Describe identified risks for the research project and how they will be mitigated].

17. References

[List of publications and reports etc. used in the Project Proposal].